



DOCUMENT: Minutes  
 MEETING: Council Meeting  
 DATE&TIME: Aug 11, 2020 6:39  
 LOCATION: via Zoom

**Attendance (Absent: Ab)**

**Officers**

President: Audra McLain  
Vice President: Susan Holmes  
Secretary: Erin Carampot  
Treasurer: Bruce Mathias

**Committee Representatives**

Evangelism: Victoria Wilhelmsen  
Fellowship: Jerry (Moon) Mullan  
Parish Ed.: Jennifer Mietenkorte  
Preschool: Shay Andersen  
Property Mgmt: Brody Willis

Social Concerns: Jan Schlack  
Stewardship: Maria Balentine  
Worship/Music: Liz Mathias  
Youth: Kate Carampot

**Pastor** Jana Schofield (ab)

**Others Present:**

**I. Called together as people of God**

AGENDA ITEM	PERSON	INTENT	REPORT, DISCUSSION, ACTION	FOLLOW-UP
Call to Order	Audra	Procedure		
Opening Prayer				
<b>Standing Items:</b>				
Financial Report	Bruce	Approve	Review financials -\$562 for the year. Much better than the Exec. Council meeting. Income is up \$17,000 for the year. Financial report approved.	
Pastor's Report	Pastor	Information		
<b>Consent Agenda</b>		Approve and attach to minutes Approve	Accept August Ode-Giles as a member  Confirm Annual Congregational Meeting – Sun 11/22  Consent agenda approved	

AGENDA ITEM	PERSON	INTENT	REPORT, DISCUSSION, ACTION	FOLLOW-UP

**II. Decisions made around our mission: *We live in Christ and share his love with all people.***

AGENDA ITEM	PERSON	INTENT	REPORT, DISCUSSION, ACTION	FOLLOW-UP
Stewardship	Beth Adams	Information	<p>Beth Adams (ELCA Foundation regional director for legacy giving) was a guest at Council meeting with 1 hr. presentation. Purpose is to help Council develop a gift policy to include legacy planning. She offered ELCA resources for current gifts, major gifts, legacy gifts, and developing a gift policy. Legacy gifts were explained as was their importance to the ministry. In the past, it was culturally expected that a gift would be made to one's church. Usually major gifts come from outside their monthly expenses. A campaign benefits from major gifts including stock and other investments. There are tax benefits to give through the ELCA foundation which will translate stock to cash for the congregation. Other gifts include assets like real estate. She recommended including these assets in correspondence about the campaign. Beth's services are free and confidential.</p> <p>Legacy giving involves planning and can have tax benefits to one's heirs. Beth helps people divide assets according to taxable categories. She also helps people make sure they are creating conflicts between separate beneficiary policies and wills. Legacy gifts come from Estates. Memorial gifts are given by the loved ones of the decedent.</p> <p>Beth also helps us articulate our wants and needs to populate a gift policy. It serves two purposes: gives congregants an opportunity to give. Secondly, the policy guarantees the giver peace of mind knowing how the gift will be used. It should be reviewed annually to make sure the priorities are current and understood by new leadership.</p>	

AGENDA ITEM	PERSON	INTENT	REPORT, DISCUSSION, ACTION	FOLLOW-UP
			<p>Beth led the Council in drafting a gift policy. She led a discussion about how we would use a major gift if it fell in our laps. Some suggestions included youth ministry, debt reduction, and emergency assistance. She also asked if we had reserves for emergencies. Designated funds were highlighted by the President. She asked us to consider what type of gifts can be converted to cash. Suggestions included vehicles, stock, and life insurance policies (cash value or future death benefit). Life insurance offers an opportunity to congregants to purchase a small policy potentially giving them an opportunity outside of their current needs. The President asked about potential issues with real estate (clean-up and liquidation.) Beth explained that the Foundation can help evaluate a property's value. She also gave examples of jewelry, art, book collections, mineral rights, etc. She can help with messaging around collections being converted to cash and how decisions about gifts would be communicated. The structure of a potential committee and spokesperson were discussed. Usually someone on the Executive team asks as the spokesperson and makes sure there is follow-through. It was suggested that the first point of contact makes informs them verbally, which could be followed up in writing by Executive Council. The Gift Policy also directs congregants who to make an offer to. It was suggested the Stewardship Committee would handle such requests. She explained that any gift would be split up. She asked us to consider how we would direct 10% of the gift as a tithe. This will be articulated in our policy and applied to all gifts. It was suggested that we refer to our goals identified at the Council retreat. It would be nice if we could lift up a goal that might be underfunded. The Vice President enumerated the four goals. 10% could go to those in need. Debt reduction 25%. Youth programming, outreach, and Christian education could be 25%. 30% is left for emergencies. 10% could be a cushion for operating costs. These decisions inform our policy and we will reevaluate the policy annually at the Council retreat. Next steps: draft will be forwarded to the President. We will invite people to contribute to the Capital Campaign outside of writing a check. The President summarized the next steps for the gift policy and the handling of plaques for artwork.</p> <p>Narrative budget See Stewardship Committee proposed timeline. Stewardship Committee plans on presenting the budget according to baptismal promise. This will be accompanied by a line-item budget. Executive Council</p>	

AGENDA ITEM	PERSON	INTENT	REPORT, DISCUSSION, ACTION	FOLLOW-UP
			<p>recommends their action. The process was discussed and approved unanimously. .</p> <p>Capital Campaign – mini campaign. Letters to go out mid-September. Space for Grace campaign pledges were \$568k. Some left the congregation. We will send letters reminding them and asking them to continue even with more time.</p>	
<b>Pandemic response plan</b>	Audra	Information	<p>Phased Worship and Church Building Re-opening Plan. Continue Phase 2: Pastor Jana/Sam working in the office T/W by appt only. On-line services continue and is going to be around a long time probably into the holidays. It was asked if the church would still be decorated for Christmas-agreed that would be nice.</p> <p>Looking to committees for creative ways to worship, service, fellowship.</p>	
<b>Preschool Director Call</b>	Audra	Information	<p>Congregation meeting for Liza Okan held 8/2 with about 49 participants. Final vote count will be 8/12. Call vote requires approval by written ballot with 2/3 of those returned.</p>	
<b>CLC Staffing</b>	Audra	Information	<p>Music Director and Accompanist job search is almost done. Council may need an email vote in Sept to approve hire.</p> <p>Family Minister position on hold.</p> <p>Preschool teacher Cheryl Johnson has resigned effective August 8. Liza and the preschool committee are working on plan. The Vice President reported currently the plan is to offer an interim position for the next year in the pandemic. The position will have to be approved by Council and salary by Executive probably through email. Enrollment is also dropping. We will find a way to recognize Cheryl's long tenure with the preschool. An e-card has been started that families can sign.</p>	
<b>Other</b>				

### III. Fed with the presence of Christ Jesus

AGENDA ITEM	PERSON	INTENT	REPORT, DISCUSSION, ACTION	FOLLOW-UP
<b>2020 Council Emphasis</b>	Pastor Jana	Discussion	Dear Church – chapters 1-3 discussed. This may lead to a journey project that the church can pursue related to Reconciling in Christ that can help us explore these issues.	

**IV. God blesses us and sends us into mission**

AGENDA ITEM	PERSON	INTENT	REPORT, DISCUSSION, ACTION	FOLLOW-UP
<b>Next Meeting</b>			Executive Comm meets: Sept 1 @ 6:30 (Tuesday) Council agenda items due: Sept 1 (Tuesday) Council meets: Sept 8 @ 6:30 (Tuesday) Opening Prayer:	
<b>Prayer Requests and Closing Prayer</b>	Susan Holmes			
<b>Adjourn</b>				

**Minutes recorded by:**

**2020 Council Emphasis and Goals**

Trusting in God’s call to serve and God’s promise to equip and provide, we will strive to imagine, plan and grow according to God’s purpose.

- Church leadership will explore opportunities to inform and promote diversity and inclusion. We will encourage receptivity and action.
- We will explore ways to build bridges within our church and the community by reaching in and reaching out, especially to underserved individuals and groups.
- We will focus on our youth programs, finding ways and means to minister and serve that are relevant, meaningful and useful to youth in our church and in the community.
- To achieve our mission of Living in Christ and Sharing His Love with All People, additional financial resources will be required to support and expand the ministries and programs at Christ Lutheran Church. We will be transparent, and educate regarding the concepts of stewardship, support giving and sacrificial giving.

### Gift Policy

Goal is to incorporate what is currently working along with a broader scaled policy. Discussion on the creation of the policy at Council level, along with Stewardship, to create a policy specific to our culture and vision.

Consider adding Mission Endowment fund and legacy giving for future funding stream.

Hunger was identified as a need to be supported.

The Policy could be generated in draft form, discussed in the congregation as a receiving vehicle to inform and encourage participation via Legacy Gifts

### Giving Policy approved Jan 2018 – this was put in place during the Capital campaign

Whereas neither the members of Christ Lutheran Church council nor its senior staff are professional investment portfolio managers, it is the policy of this organization to liquidate stock, real estate, or other appreciated assets upon receipt or when reasonably practicable. The possible transaction cost of this sale is considered small compared to the risk of loss that can be experienced with delay in the sale.

Currently Property Management committee vets and decides on tangibles that are offered to the church from donors. Interiors also must approve.

Additional Resources:

[A Resource to Your Members](#)

[A Resource to Congregations](#)

### Policy for markers

Possibly allow markers for artwork

Include statement that art / gifts may be moved at discretion of church (Exec Committee?)