



To: Potential candidate for preschool teacher

Re: Position and application process

Thank you for your interest in the position of teacher at Christ Lutheran Church Preschool (CLCP), Ferndale WA.

CLCP is a ministry of Christ Lutheran Church and has been serving the Ferndale community for forty-five years.

CLCP is a Christian, part-day preschool with a maximum class size of 13 students ages 3-5. This position teaches the following classes, which could be covered by one candidate or multiple:

- a class of three-year-olds on Monday and Tuesday, from 9 AM-noon,
- a class of four-year-olds on Wednesday, Thursday and Friday mornings from 9:30 AM-noon,
- a class of four-year-olds Tuesday, Wednesday, and Thursday from 12:45-3:15 PM.

Prep is done on Monday afternoons. CLCP uses a play-based, hands-on curriculum meeting the learning targets associated with kindergarten readiness. The staff consists of two teachers, a teaching assistant, and the director.

CLCP is looking for a candidate whose teaching style is filled with patience and care and the ability to guide and mentor students to be kind classmates, respectful listeners, and curious learners.

Please submit:

- A resume
- 2 professional references (*name, address, phone, relationship*); no relations
- Name and denomination (*if any*) of your home congregation.
- Answers to the following questions—
 - Are you legally entitled to work in the United States of America?

 - Have you ever been convicted of a crime? (*If "Yes," please explain.*)

 - Are you willing to provide a Christ-centered environment that utilizes a religious curriculum and to model a Christian life for the staff, students, and families of CLCP?
- In your own words, please share your qualifications and why you feel these enable you to perform the duties set forth in the position description?

Email above information to preschooldirector@clcferndale.org or by mail to Liza Okan, CLCP Director, PO Box 845, Ferndale, WA 98248. Job posting is open until filled, so apply ASAP.

By applying you're certifying that all the information submitted is true to the best of your knowledge. You understand that any significant misstatement in, or omission from, this application may be cause for denial of consideration for employment. You authorize Christ Lutheran Church (CLC) to consult with persons and institutions with which you have been associated who may have information bearing on your professional competence, character, and ethical qualifications. You release from liability all school staff and all individuals or institutions that provide information to CLC for acts performed in good faith and without malice in connection with evaluating your application, credentials, and qualifications.

Sincerely,
Liza Okan
CLCP Director